

**Millcreek Township Trustees
Regular Meeting Minutes
August 4, 2025**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:40 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Jordan called the meeting to order with the following members present:

MEMBERS: Bill Jordan, Dave Long and Scott Brackenridge

ATTENDEES: Chief Doug Stewart – Jerome Township Fire Department, Deputy Reinhold – Union County Sheriff’s Office, Tom McCarthy – Union County Commissioner, Ron Todd, Joni Orders, Joanne Rausch, Arran Schultz, Kayleigh Forsey, Sandy Conley, Terrie Shank, Ron Rausch, Scott Class

Meeting Minutes

Mr. Jordan asked for a motion to approve the regular monthly meeting minutes from July 7, 2025.

- **Resolution #2595:** motion to approve the minutes of the July 7, 2025 regular meeting by Mr. Long, seconded by Mr. Jordan.
- Motion unanimously approved.

Jerome Township Fire Department

Chief Stewart presented the monthly fire/EMS stats for July and other notable highlights for the department.

- Responses continue running higher than last year ($\approx 27\%$ increase).
- The new tanker truck has been delivered. Chief Stewart is planning a dedication ceremony for Millcreek Township residents at the next regular monthly trustee meeting in September. Chief Stewart expressed his gratitude to the trustees and the residents for the cooperation in adding a new tanker to their fleet.
- The department received a grant from the Public Utility Commission of Ohio (PUCO) to support hazardous material training for first responders.
- Chief Stewart continues focusing on hiring personnel to maintain full staffing levels for both stations. Two part-time employees were moved up to full-time. Three part-time positions are currently being recruited to backfill open roles.

Union County Sheriff’s Office

Deputy Reinhold attended the meeting. He did not have anything specific to report but made himself available to take questions from the trustees and anyone else in attendance, acknowledging that there were likely comments or questions regarding the road construction project along US 42 (*see further notes in the Public Comment section*).

Public Comment

Several residents voiced concerns and complaints regarding the traffic volume using Harriott Road as a detour around the road construction on US 42. Safety concerns involving speeding, signage and the volume of truck activity on smaller roads in the township were noted. The residents requested stronger enforcement, better signage and solutions to reduce the volume of trucks using Harriott Road and Bell Road. Deputy Reinhold stated he would report these concerns to the Sheriff’s Office. Tom McCarthy, Union County Commissioner, took questions from the residents as well and stated he would meet with County personnel over the next week to discuss what steps could be taken to respond to these concerns. The safety of school children and buses was another concern noted with the school year starting soon.

Zoning

Zoning Commission

Joni Orders, Zoning Commission Chair, provided an update to the trustees.

- The Zoning Commission met on July 15th.
- A public hearing will be held on Wednesday, September 10th at 7:00 p.m. to consider the commission’s work updating the Millcreek Township Land Use & Comprehensive Plan.

- Updates to Chapter 4 of the Zoning Resolution were discussed at the July meeting. An updated draft of changes will be circulated to commission members for review and further discussion at a future meeting.
- The date of the regular September meeting was changed from September 16th to September 23rd.

Board of Zoning Appeals

No updates

Zoning Administrator

Ron Todd, Zoning Administrator, provided an update to the trustees.

- Mr. Todd updated the trustees on two topics related to The Shelly Company. The first item was regarding temporary access points dug out of the mounding surrounding the quarry along Watkins Road. The second item was regarding purchases of land near US 42 The Shelly Company is considering to complete in the future. Representatives from The Shelly Company were invited to attend a future township meeting to update the trustees and the public on their plans.
- Mr. Todd also shared information regarding Elite FC's wish to build additional fields with lights at the soccer complex along Watkins Road.
- **Resolution #2596:** motion to accept the Zoning Administrator's report for July 2025 by Mr. Long, seconded by Mr. Jordan.
- Motion unanimously approved.

Trustees

US 42 Closure and Detour

This topic was previously discussed during Public Comment.

Mr. Jordan

No additional updates for this meeting.

Mr. Long

Mr. Long shared a vendor's cost estimate for interior maintenance and repairs to the township hall, including general painting and installation of new window sills and blinds. The estimate was shared for informational purposes now. Further discussion regarding the interior maintenance and repairs will occur at a future meeting.

Mr. Conroy

Mr. Conroy was unable to attend tonight's meeting.

Other Business Items

Mr. Brackenridge filed the documents to place a 4.8 mills fire and emergency services renewal levy on the November ballot with the Union County Board of Elections in July.

The State of Ohio enacted new requirements for local governments, including townships, to set and adopt standards safeguarding against cybersecurity threats and ransomware attacks. Mr. Brackenridge will follow up to better understand the requirements and gather information for policy making at a future meeting.

Receipts, Expenditures and Bank Reconciliation

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$12,596.58; Motor Vehicle License Tax \$103.36; Local Government Sales Tax \$1,792.16; LGF \$346.13; Motor Vehicle Permissive License Tax \$570.00. Tim Taylor \$75.00 township hall rental. Tom Weldon \$400.00 township hall rental. Calvin Blevins \$75.00 township hall rental. Kathleen Neds \$250.00 cemetery lot. Marysville Municipal Court \$410.00 traffic fines. Marysville Municipal Court \$448.50 traffic fines. Star Ohio \$3,338.57.

The trustees duly noted the check sequence from the previous month ending with check #6506 and checks presented for approval at the current meeting beginning with check #6507. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #2597:** motion to approve the bank statement and bank reconciliation by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2598:** motion to pay bills by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

	6507	Scott Brackenridge	1000-110-121	1,934.28
	6508	Keith Conroy	1000-110-111	303.51
	6508	Keith Conroy	2021-330-111	303.52
	6509	William Jordan	1000-110-111	554.64
	6509	William Jordan	2021-330-111	554.63
	6510	David Long	1000-110-111	502.91
	6510	David Long	2021-330-111	502.93
	6511	Ron Todd	1000-130-150	935.28
	6512	OPERS	1000-110-111	192.10
	6512	OPERS	1000-110-211	425.46
	6512	OPERS	1000-130-150	111.80
	6512	OPERS	2021-330-111	192.09
	6512	OPERS	2021-330-211	268.95
	Vouc	IRS	1000-110-111	181.85
	Vouc	IRS	1000-110-121	168.41
	Vouc	IRS	1000-110-212	136.49
	Vouc	IRS	1000-110-213	75.97
	Vouc	IRS	1000-130-150	42.18
	Vouc	IRS	2021-330-111	181.84
	Vouc	IRS	2021-330-213	27.85
	Vouc	Ohio Dept. Taxation	1000-110-111	18.83
	Vouc	Ohio Dept. Taxation	1000-110-121	77.80
	Vouc	Ohio Dept. Taxation	1000-130-150	11.97
	Vouc	Ohio Dept. Taxation	2021-330-111	18.82
	Vouc	School Dist. Income Tax	1000-110-111	17.18
	Vouc	School Dist. Income Tax	1000-110-121	20.93
	Vouc	School Dist. Income Tax	2021-330-111	17.16
	Vouc	Marysville City Inc. Tax	1000-130-150	16.77
	Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
P 8-25	6513	Tonya Jordan	1000-120-329	375.00
B18-25	6514	Ferguson's Lawn Care	1000-410-329	2,000.00
P 4-25	6515	Ohio Edison	1000-120-351	463.44
P 6-25	6516	Verizon Wireless	1000-130-341	49.08
P 7-25	6517	Spectrum Business	1000-120-329	125.00
B 8-25	6518	Clarity Tech Solutions	1000-110-599	123.00
B21-25	6519	Discount Portable Toilets	1000-610-599	99.00
P 3-25	6520	Union County Sheriff	2192-210-360	25,599.78
P11-25	6521	Planning NEXT	1000-110-317	1,187.50
P 2-25	6522	Union County Engineer	2021-330-420	308.63
B17-25	6523	Del-Mar Tree Service	1000-410-323	270.00

Interest for the month is: \$23.61

Interest for the year is: \$158.95

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2599:** motion to adjourn by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

X

Bill Jordan
Vice Chairman

X

Scott Brackenridge
Fiscal Officer